

**Vaikunth Mehta National Institute of Cooperative Management,**

Savitribai Phule Pune University Road, Pune – 411 007

No. XXXI/92/Bldg/repairs/2023-24 / 2602

Date: 24.07.2023

**Quotation Invitation**

Inviting Quotation in a sealed envelope for replacement of old window glass panels with tinted glass panels and repair of aluminum frame at the entrance of VAMNICOM Bhavan building as per the specifications given hereunder.

**Terms & Conditions:**

1. The quotations in the prescribed format printed on letter head shall be submitted in a sealed envelope on or before **27th July 2023** to the Office of Registrar, VAMNICOM, Pune.
2. The envelope should be super-scribed with the name of work **“Replacement of old window glass panels with tinted glass panels and repair of aluminum frame at the entrance of VAMNICOM Bhavan building”**.
3. Name, address and contact details of the Agency in prescribed format at Annexure-A.
4. A copy of the GST registration certificate, if applicable.
5. Latest copies acknowledgements of GST payments of the last three months, if applicable.
6. **All rates shall be quoted in prescribed format only. Quotes different from the prescribed format shall be liable for rejection.**
7. Agencies are advised to inspect and examine the work, the site and its surroundings and satisfy themselves before submitting their quotation.
8. The quotation shall include all the material, labour, tools etc. for the entire execution of the work.
9. In case of any damage to the Institute's property the VAMNICOM may deduct expenses against repair of such damages from the bill of the Agency.
10. The Agency shall complete the work within 8 days from the date of receiving work order.
11. The measurements provided (Annexure-B) serve only as an indication and may differ from the actual measurements.
12. The rates must include all the taxes.
13. Power supply will be provided by the Institute, if required.

V. Sushri 24/7/23

**Registrar**

Vaikunth Mehta National Institute  
Of Cooperative Management, Pune - 411 007

### Format of Quotation

Quotation may be submitted in following format **Only**:

S.N.	Particulars	Unit	Qty.	Amount (in Rs.)
1	Removal and disposal of existing glass panels	Lump Sum	1	
2	Supply and installation of tinted glass panels, repair and painting of aluminum frame with weatherproofing and sealing, testing and commissioning, <b>complete</b> in all aspects as per the instruction of Engineer In-Charge/ BOCT	Lump Sum	1	
Total Amount (without GST)				

**Signature**  
of Authorized signatory of the Agency

**Annexure - A**

Name of Agency : M/s \_\_\_\_\_

\_\_\_\_\_

Address : \_\_\_\_\_

\_\_\_\_\_

Contact No. : \_\_\_\_\_

Email : \_\_\_\_\_

GST No. : \_\_\_\_\_

“We, M/s \_\_\_\_\_, hereby undertake that we have submitted the our quotation after duly examining the site and its surroundings and we agree to all the terms and conditions of the Institute mentioned in this document.”

**Signature**  
of Authorized signatory of the Agency