



Vaikunth Mehta National Institute of Cooperative Management, Pune

Research Associate- National Cooperation Policy Secretariat

Organization: VAMNICOM

Country: India

Education: Bachelor's, Master's, PhD pursuing

Start Date (Earliest): 1st December 2022

Duration: Two Months(extendable to a period of one month)

Number of Positions : 3

About the Position:

Vaikunth Mehta national Institute of Cooperative Management (VAMNICOM-www.vamnicom.gov.in),Pune seeks applicants for the position of Research Associate to assist in development of drafting National Cooperation Policy (NCP). The Research Associate will get extensive policy design experience by closely working with the Chairman, stakeholders including senior policy makers, cooperatives and other partners such as cooperative federations, Director and senior leadership of the institute.

Key Responsibilities:

Research Associate is responsible to perform a variety of tasks including but not limited to:

- Reviewing existing policy documents
- Conducting in-depth research to gather, analyze and draft development on key issues of cooperatives ranging from structural reforms, governance framework, human recourse development, economy, environment, infrastructure technology, collaboration and other areas of current relevance.
- Working with team of policy makers and to preparing a draft.
- Conducting qualitative and quantitative research (if required), refining study design, survey instruments and draft the document.
- Proofreading of the document

Required Qualification, Skills and Abilities:

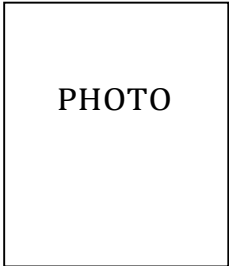
- A Bachelor's/ Master's degree in economics, social sciences, public policy, journalism / Mass communication, agriculture, cooperatives or related fields. Those with a degree in other fields may also apply.
- Thorough understanding of Policy formulation process

- Good knowledge of using MS Office (Ms- Word Mandatory).
- Strong analytical skills, logical abilities to breakdown problems and find solutions.
- Strong written communication skills.
- Ability to compose and develop content.

The candidates have to fill up the attached application form and send by email to info@cooperativepolicy.in alongwith the CV.

The last date for application is : 23rd November, 2022.

Application for Research Associate- National Cooperation Policy Secretariat,VAMNICOM,Pune



1. Full Name:

2. Date of Birth:

3. Sex:M/F 4.Category:GEN/SC/ST/OBC

5. Marital Status: Y/N

6. Nationality:

7.Physically handicapped :Y/N

8. Names of Father and Mother:

9. Address of Correspondence(including phone No):

10. E-mail Address:

11. Academic Record (If Available):

(a) GATE/CSIR/UGC National Exam Qualification details with %marks/Rank, year of qualifying, etc.:

(b)EducationalQualifications:

Examination with Specialization	Name of School,College,University/Institute, withcityandstate	Year of passing	Subjects	Percentage ofmarks/GPA obtained	Distinction/Di vision
PhD					
PG					
UG					
XII					

12. Brief details of the assignment carried out (if any) with duration, place of work, area worked on, mentor/guide's name, description of the work (in not more than 5 sentences),and publication details:

13. Working experience(if any):

14. Whether currently employed:

Declaration: I hereby declare that I have carefully read and understood the instructions and particulars on this application and that all entries in this form as well as in the attached sheets are true to the best of my knowledge and belief.

Date:

Signature

Place: