

Vaikunth Mehta National Institute of Cooperative Management,
Savitribai Phule Pune University Road, Pune – 411 007

No. XXXI/92/Bldg/repairs/2023-24

Date: 31.10.2023

Quotation Invitation

Inviting Quotation in sealed envelope for repair and painting of Room No. 106, 107 & 05 in VAMNICOM Bhavan building.

Terms & Conditions:

1. The quotations in the prescribed format printed on letter head shall be submitted on or before **8th November 2023** to the Office of Registrar, VAMNICOM Bhavan, VAMNICOM, Pune.
2. The envelope should be super-scribed with name of work **“Repair and painting of Room No. 106, 107 & 05 in VAMNICOM Bhavan building”**
3. Name, address and contact details of the Agency in prescribed format at Annexure-A.
4. A copy of the GST registration certificate, if applicable.
5. Latest copies acknowledgements of GST payments of the last three months, if applicable.
6. **All rates shall be quoted in prescribed format only. Quotes different from the prescribed format shall be liable for rejection.**
7. Agencies are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their quotation.
8. The quotation shall include the cost of all the labour, materials, tools etc. for the entire execution of the work.
9. In case of any damage to the Institute’s property the VAMNICOM may deduct expenses against repair of such damages from the bill of the Agency.
10. The Agency shall complete the work within **7 days** from the date of receiving work order.
11. The measurements provided serve only as an indication and may differ from the actual measurements.
12. The rates must include all the taxes.
13. Water and power supply for execution of the work would be provided by the Institute


Registrar

Vaikunth Mehta National Institute
Of Cooperative Management, Pune - 411 007.

Scope of work/ format of quotation:

S.N.	Item	Unit	Quantity (approx.)	Rate/Unit (INR)	Amount (INR)
1	Removing dry or oil bound distemper, like by scrapping, sand papering and preparing the surface smooth including necessary repairs to scratches etc. Complete after applying white cement based putty of average thickness 1 mm, of approved brand and manufacturer prepare the surface even and smooth complete and Wall painting with premium acrylic emulsion paint of approved brand and manufacture to give an even shade : Two or more coats as per finishing satisfaction	Sq. ft.	3760		
2	Painting with synthetic enamel paint of wooden door and steel window with frames & Ventilators approved brand and manufacture to give an even shade : Two or more coats as per finishing satisfaction	Sq. ft.	235		
Total Amount in Rupees (Inclusive of GST)					

Signature
of Authorised signatory
of the Agency

Annexure - A

Name of Agency : M/s _____

Address : _____

Contact No. : _____
Email : _____
GST No. : _____

“We, M/s _____, hereby undertake that we have submitted the our quotation after duly examining the site and its surroundings and we agree to all the terms and conditions of the Institute mentioned in this document.”

Signature
of Authorised signatory
of the Agency