



# Vaikunth Mehta National Institute of Cooperative Management, Pune - 7

(A Grant-in-aid Institution under Ministry of Cooperation, Govt. of India)

## PROGRAMME ON “CASH MANAGEMENT & FAKE NOTE DETECTION”

### OBJECTIVES OF THE PROGRAMME

- To explain the importance of Cash Management and identification of fake currency.
- To list out the important documents of Cash counter and their maintenance.
- To explain about cash insurance and the procedure of Cash Insurance claim.
- To highlight the importance of KYC and the cashier role in preventing money laundering transactions.

### PROGRAMME CONTENTS

- Importance of cash in Bank and its maintenance
- Currency note and coins
- Importance of safe, maintenance under joint custody - safety of Duplicate keys.
- Insurance of cash at Bank.
- Counting of cash, physical verification of cash.
- Deposit of cash, payment of cash, cash in hand - operation of Bank Safe in joint custody.
- Accepting cash
- Currency chest
- Maintenance of books related to cash counter
- KYC and role of cashier in identifying money laundering transactions

### PARTICIPANTS

- Clerks and Cashiers of the Banks

### PROGRAMME FEE

The Programme fee is Rs 6,000/- plus 18% GST i.e. Rs. 7,080/- (Rupees Seven thousand Eighty only) per participant which covers training material, boarding and stay in our campus.

Fees may be sent by NEFT as per the details given below:

Name : The Director, VAMNICOM

NEFT : The Saraswat Cooperative Bank VAMNICOM Branch,

A/c no: ZSKUNT0000100034, IFSC- SRCB0000110

Duration  
4th to 6th  
October 2023

Please send the nomination to Dr. Girish Mangleek, Programme Director to [ccm@vamnicom.gov.in](mailto:ccm@vamnicom.gov.in) before 26th September 2023.

Website : [www.vamnicom.gov.in](http://www.vamnicom.gov.in)

VENUE VAMNICOM,  
PUNE