

Vaikunth Mehta National Institute of Cooperative Management, Pune

No. VM/Hostel/Mess Contract/ 2023-24/

Date : 18/08/2023

OFFICE ORDER

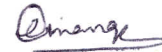
As per approval of the Competent Authority the Mess Committee has been reconstituted with the following officials :

1. Shri T. G. Shadakshari - Chairman  
Assistant Professor
2. Dr. Pallavi Ingale - Member  
Associate Professor (Contract)
3. Shri M. K. Mishra, - Member  
Sr. Hindi Translator & A.R.
4. Shri M.G. Maratkar, - Member  
Assistant, Store & GAD, I/c
5. Smt. K. M. Sonawane, - Member  
Sr. Stenographer &  
Asstt. Warden – Indrayani Girls Hostel
6. Smt. Aparana Sonawane, - Member  
Accountant
7. Shri U. R. Patil, - Member Convenor  
LDC & Hostel, I/c

The Committee will discharge the following function :

- 1) Take weekly visits in the canteen to review the performance and quality of the catering services and to monitor the quality of the served food and the hygiene of the Canteen.
- 2) Preparation, publication and finalization of tender for empanelment of mess contractors as and when required.
- 3) Maintain and process files relating to canteen requirements.
- 4) Supervise professionalism, and behavior of the canteen staff.
- 5) To recommend the penalty to the mess contractor for inappropriate behavior of his staff or any other discrepancy or violation of the terms and conditions of the mess contract.
- 6) The committee will also discharge the above functions in the Godavari Hostel's canteen coordination with the Students' Mess Committee.
- 7) Any other work assigned by the Competent Authority relating to the canteens.

This issues with the approval of the Competent Authority.



Registrar  
For Director

Copy to :

All the Concerned

- 1) All faculty and staff members - Circulation through intranet
- 2) Mess contractor for information
- 3) PA to Director for information
- 4) PA to Registrar for information
- 5) EST Section
- 6) GAD Section
- 7) Concerned file