

**Vaikunth Mehta**  
**National Institute of Cooperative Management, Pune**

No. 8VI(i)/PC/2019/2023

Date : 22/08/2023

**OFFICE ORDER**

In supersession to all earlier orders, the Procurement Committee of the Institute has been constituted consisting of following officials :

| Sr. No. | Particulars                             | Designation                     | Roles                   |
|---------|---|---------------------------------|-------------------------|
| 1.      | Dr. A. K. Asthana                       | Associate Professor             | Chairman                |
| 2.      | Dr. Girish Mangleek                     | Associate Professor             | Member                  |
| 3.      | Shri. R. K. Menon                       | Associate Professor & Registrar | Member                  |
| 4.      | Shri. M. G. Maratkar                    | Assistant & Incharge, GAD       | Member                  |
| 5.      | Shri M. K. Mishra                       | Sr. Hindi Translator & A.R. I/c | Member                  |
| 6.      | Mrs. S. U. Gorhe                        | Accounts Officer (I/c)          | Member                  |
| 7       | Shri S. A. Chavda                       | LDC                             | Member Convener         |
|         | A nominee of the concerned HoC/ section | To be nominated                 | Member/ Special Invitee |

The above committee shall look after all procurement of all goods and services for Institute through Government e- Marketplace (GeM), Tender in public domain / Limited Quotations from local market through market survey for taking spot decision, if any. The Committee shall be well versed with GeM, E-Procurement and GFR. A quarterly report of progress of Procurement Committee will be submitted to Director.

The above committee will be functional with immediate effect.

This issues with the approval of the Competent Authority.

  
22-8-2023  
Registrar  
For Director

Copy to  
All concerned

Copy for information to :

- 1) HoC- All
- 2) HoC- IT for circulation through Intranet
- 3) PA to Director
- 4) PA to Registrar
- 5) EST Section
- 6) GAD section
- 7) Concerned File