

**VAIKUNTH MEHTA**  
**NATIONAL INSTITUTE OF COOPERATIVE MANAGEMENT**  
**UNIVERSITY ROAD, PUNE - 411 007**  
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**TENDER DOCUMENT FOR GYM ITEMS**

**Tender Document No** : VM/SW/2018-19/ Sports  
**Processing Fee** : Rs.1,500/-(Non refundable)  
**Date of Opening Technical Bids** : 03/09/2018 at 11:30 hrs  
**Date of Opening Financial Bids** : 04/09/2018 at 11:30 hrs  
**Date of issue of Blank Tender Form** : 13-8-2018  
*( to be downloaded from website only )*  
**Last Date of Submission of Tender** : 31/08/2018 (up to  
4.00 pm.)  
**Document**

**Note:** *Processing fee of Rs. 1500/ is exempted for those suppliers /firs/ companies who are already Registered with VAMNICOM for Gym items.*

## **INSTRUCTIONS TO FILL-UP THE TENDER DOCUMENT**

- 1.0 The bidders should submit their bids, complete in all respects, in two separate sealed envelopes. Envelope No.1( For Technical Bid ) & 2 ( For Financial Bid ) both of which should be placed inside a third envelope marked **"Tender for Gym items"**. Name and address of the company must be clearly visible on the envelop.
- 1.1 **Envelope No.1** should be sealed and marked as **"Technical Bid"** and should contain duly filled in and complete technical offer with supporting documents, as per clause 2.0 and 2.1 of this Tender document.
- 1.2 **Envelope No.2** should be sealed and marked as **"Financial Bid"** and should contain duly filled in and complete financial offer. The bids will be evaluated on the basis of technical details given in the Envelope No. 1 & rates quoted in the financial offer in Envelope No. 2 for Gym items.
- 1.3 Bids received shall be opened in presence of Authorized Officials of VAMNICOM and the bidders who choose to remain present. If any of the required papers / certificates as specified in the Tender are not included or not in proper order, a week's period may be given at the discretion of VAMNICOM authorities, on such specific request received from bidder to furnish such documents, failing which the offer will be disqualified.
- 1.4 The Technical bids will opened on 3-9-2018 at 11.30 hrs. and only technically qualified bidders will be eligible for opening of Financial bids on the same day.
- 1.5 The Financial Bids will open on 04-09-2018 at 11.30 hrs.
- 1.6 Bids by "e-mail" will not be accepted. Bids received without separate sealed covers and rates not quoted in specified proforma will not be accepted. Bids may be submitted by Registered Post, by Hand in Person or by Courier. However, any delay on this account shall not be accepted as a reason for exception.
- 1.7 Each page of the both Technical and Financial offer submitted needs to be properly numbered, stamped and signed. Loose papers will not be accepted, document complete in all respects needs to have spiral binding
- 1.8 The Director, VAMNICOM reserves the right to reject one or all tenders without giving any reason thereof.
- 1.9 Tender document must be submitted before the aforementioned closing date and time to

### **The Registrar**

Vaikunth Mehta National Institute of Cooperative Management,  
University Road, Pune - 411 007

